



## **Balaa (Casework support) worker (Aboriginal Identified)**

NGUNYA JARJUM ABORIGINAL CHILD AND FAMILY NETWORK

Lismore Office (service delivery area Tweed Heads to Grafton)

Take a moment to visit our website **About us** [www.ngunyajarjum.com](http://www.ngunyajarjum.com)

Ngunya Jarjum's Balaa Team are here to support our Aboriginal Families.

Are you any of the following or so Deadly you are all of them?

- Passionate about working with and supporting Jarjums, families and communities on Bundjalung Country?
- Enthusiastic about working amongst Mob?
- Committed to ensuring Jarjum's have the opportunity to stay connected to Country and culturally strong?

**If you are keen to apply**, send through your Resume and application letter outlining how you meet the selection criteria below to [recruitment@ngunyajarjum.com](mailto:recruitment@ngunyajarjum.com) OR submit via SEEK–

- **Full-time** 12-month contract opportunities available, successful candidates must be flexible and available to work shifts Monday to Sunday 7am to 7pm.
- **Part-time** 12-month contract opportunities available, successful candidates must be flexible and available to work Tuesdays, Wednesdays, and Thursdays 7am to 7pm.
- **Casual** opportunities available, successful candidates must be flexible and available to work shifts Monday to Sunday 7am to 7pm.

These roles are a great opportunity to develop your professional career in the community services sector.

### **Selection Criteria**

- You identify as Aboriginal and/or Torres Strait Islander
- Current NSW driver's license (Open license only not provisional)
- Demonstrated ability to engage and work effectively with Aboriginal people and communities.
- Ability to work independently and as a team member demonstrating effective time management and personal organisational skills
- Sound level of literacy and numeracy with demonstrated attention to detail
- Sound level of computer literacy; sound working knowledge of Microsoft Office 365.
- Willingness to complete minimum training requirements.

Experience in child protection is preferred and you must be willing to obtain a Cert III in Community services within 12 months of commencement of this position.

**More about the Balaa worker role**

- Balaa workers provide supervision to family time and transport services for children and their families, and the delivery of other Balaa services such as youth mentoring and mapping mob.
- You may support Caseworkers to ensure case practice is delivered to a high professional standard.
- Become familiar with work practice in line with Ngunya Jarjum policies and procedures as well as Office of Children's Guardian standards in compliance with relevant legislation/s.
- Work in a manner that promotes sound family and community networks as well as positive interagency relationships.

Appointment to this position will be subject to a National criminal history record check and a NSW Working With Children - Employee clearance. Two reference checks, one from a recent supervisor.

You will be required to follow the NSW Government Covid-19 stay safe rules.

<https://www.nsw.gov.au/covid-19/stay-safe/rules>, successful applicants will need to be eligible to enter numerous location that require evidence of double vaccination as per the NSW Government health orders.

If you would like to talk to someone at our office, please call 02 6626 3700 and ask for Matt Kenny (Manager, Balaa & Gumaguy) or Michelle Hicks (HR Manager)

**Applications will be accepted up till 9am Wednesday 8<sup>th</sup> December 2021.**

**This position is identified for Aboriginal people and exemption is claimed under 14d of the Anti-Discrimination Act 1977.**