

Permanency Support Program (**PSP**) Out of Home Care (**OOHC**) Manager
(Aboriginal Identified)

NGUNYA JARJUM ABORIGINAL CHILD AND FAMILY NETWORK

Lismore Office (service delivery area Tweed Heads to Grafton)

About us visit www.ngunyajarjum.com

We are seeking an experienced PSP OOHC Manager to lead and develop our team. In this role you will report directly to the Operations Manager.

The key objectives of the role include:

- Deliver high quality, culturally appropriate PSP OOHC programs that meet the needs of children, carers and the community.
- Achieve and maintain all appropriate Office Children's Guardian (OCG) accreditation requirements.
- Provide leadership to ensure that staff capability is developed to each team member's full potential to assist in achieving the organisation's strategic objectives.

Please submit your CV and application addressing the following selection criteria

- You identify as Aboriginal and/or Torres Strait Islander
- Tertiary qualifications in Community Services or related field with extensive senior level experience.
- Significant experience in the OOHC and child protection sector with excellent understanding of OOHC standards, legislation and OCG accreditation requirements.
- Knowledge & Experience working with Agency OoHC transition processes, policies, procedures and tools.
- Ability to manage and prioritise tasks in a high-volume work environment to meet a number of competing deadlines.
- High level of computer literacy; sound working knowledge of Microsoft 365 software
- NSW driver's licence

Appointment to this position will be subject to a National Criminal History Record Check and Working with Children Check clearance.

Two reference checks will be required including one recent supervisor.

Ngunya Jarjum Aboriginal Corporation has a COVID-19 Vaccination Policy in place which applies to Employees. If you would like further information regarding this policy, please email human.resources@ngunyajarjum.com

We offer an excellent range of benefits including:

- Full non-profit status with salary sacrifice available to reduce tax and increase your take home pay

- An opportunity to make a difference to Aboriginal Jarjum's and families across our community
- Located on beautiful Bundjalung Country

To find out more please contact Michelle Hicks on [\(02\) 6626 3700](tel:0266263700) Human Resources Manager.

All applications will be received via SEEK or recruitment@ngunyajarjum.com

Closing date Tuesday 23rd May 2023.

This position is identified for Aboriginal people and exemption is claimed under 14d of the Anti-Discrimination Act 1977.